



GUIDELINES FOR ADOPT-A-CAUSE PROGRAM

1. Objective

TeluguPeople Foundation is established with a primary objective to promote education and opportunities to disadvantaged economic class. The objective of this program is to sponsor and participate in various projects towards promoting the education and overall development of students with an intention that the beneficiary(ies) will become productive member(s) of the society, capable of making positive contributions to the society.

2. Guidelines

Through its work and contacts, TeluguPeople Foundation becomes aware of various projects directed towards promoting education, learning and overall development of student. Many such referrals come with a request for financial support.

The board shall determine the eligibility of such request by reviewing against the guidelines defined here.

3. Process

The person seeking for financial support shall make the request in writing. The request shall include details such as purpose, amount requested, expected benefit, number of beneficiaries etc. A detailed project plan in lieu of such request shall suffice

The primary purpose of the funds shall be towards providing the following for students from underprivileged class

- Provide for a secure space to create an atmosphere conducive to learning
- Paying for teaching materials, supplies etc.
- Paying for instructors
- Paying for transportation, boarding and lodging of participants
- Any other expenses that establish genuine need for

Board members shall review the request in routine meeting via phone or in person against the guidelines defined above and approve / decline. If necessary, a special meeting shall be called for. Board members may seek additional documentation or request for further vetting via a phone call / on site visit in the process of review. The decision shall be documented in minutes.

4. Documentation

Treasurer shall keep record of the distribution of funds and receipts for documentation.